

STATUTES OF RIHA – INTERNATIONAL ASSOCIATION OF RESEARCH INSTITUTES IN THE HISTORY OF ART

Article I. Name, legal status

1. Name

The official name of the association is "RIHA - International Association of Research Institutes in the History of Art"; the official initials are RIHA.

2. Legal status

RIHA is an international, politically and religiously impartial, non-profit Association according to Article 60 ff. of the Civil Code of Switzerland.

3. Seat

The registered office of the Association shall be in Zurich, Switzerland.

Article II. Purposes

The purposes of RIHA are to advance education and scholarly research by institutes of advanced research in art history and related disciplines; to provide general and continuing information about the scholarly activities and contributions of the centers; to exchange operational and administrative information among the centers; to exchange scholarly and research information among the centers and encourage joint research projects, and the Association shall be empowered to engage in such other and further means as may be necessary and proper to accomplish the foregoing objects and purposes.

Article III. Membership

1. Members

The members of the Association shall consist of research institutes in the history of art and related disciplines. To be eligible for membership in the Association, an Institute must be a scholarly body formed by an institution or a scholarly institution with substantial programs that encourage and sponsor advanced research in the history of art and related fields in the humanities and social sciences, which normally maintains facilities for such research at specific sites.

University institutes can be admitted as members only in the case of countries where there is no other research institution matching the criteria of membership.

2. Election of members

Application for membership of RIHA shall be submitted to the secretary and decided by the General Assembly with two thirds of the votes of all the members. In order to limit the number of members, the number of member institutions from the same country may normally not exceed two.

3. Legal status of members

Members must be non-profit organizations which are either agents of the government of their country or are recognized as exempt from income taxation under comparable provisions of the income tax laws of the country in which the organization has its principal office.

4. Delegates

Each member institute shall be represented by the director or a delegate who shall represent his/her institution for a term of at least three years. The representative shall be entitled to cast the vote of the member institute he/she represents.

5. Founding members

The founding members of the Association were, in alphabetical order (English name first):

- Bibliotheca Hertziana, Rome
- Center for Advanced Study in the Visual Arts, National Gallery of Art, Washington, D. C.
- Central Institute for the History of Art (Zentralinstitut für Kunstgeschichte (ZI), Munich
- Courtauld Institute of Art, London
- Fondazione Giorgio Cini, Istituto di Storia dell'Arte, Venezia
- Institute for Art History of the Hungarian Academy of Sciences (Magyar Tudományos Akadémia), Budapest
- Institute for Art History, Slovak Academy of Sciences, Bratislava
- Institute of Art History, Academy of Sciences of the Czech Republic, Praha
- Instituto Amatller de Arte Hispánico, Barcelona
- Instytut Sztuki, Polskiej Akademii Nauk, Warszawa
- Istituto Nazionale di Archeologia e Storia dell'Arte, Roma
- Kunsthistorisches Institut in Florenz, Firenze
- Mission pour l'Institut National d'Histoire de l'Art, Paris
- Rijksbureau voor Kunsthistorische Documentatie, The Hague
- Swiss Institute for Art Research (SIK-ISEA), Zurich
- The Getty Research Institute for the History of Art and the Humanities, Los Angeles, CA
- Warburg Institute, University of London, London

6. Dues

Each member has to pay the membership dues or fees determined by the General Assembly.

Article IV. Termination of Membership

1. Exclusion

Member institutes may be removed or terminated from membership by a two-thirds vote of the member institutes at the General Assembly, and for any cause, if in their judgment it is required by the best interest of the Association. Such removal shall occur only after the member institute complained against has been advised in writing of the reasons for such action, and has been given reasonable opportunity to appear before the General Assembly and to offer a defense.

Member institutes not paying the dues or fees for three consecutive years will automatically lose their membership after the third year of non-payment, if duly admonished each year by the Treasurer in a letter. If a member institute has serious problems to pay his dues or fees, the General Assembly can

decide on exceptions to this rule. In this case, the member institute concerned has to apply for the exception and give sufficient reasons for his request.

2. Resignation

Any member institute may resign from membership by filing a written letter of resignation with the Board of Directors.

Article V. Organization

The bodies of RIHA are:

- a. the General Assembly
- b. the Officers
- c. the Auditors

Article VI. The General Assembly

1. Constitution

The General Assembly is constituted by the representatives of the member institutes (one representative per institute) and is held once annually.

2. Duties

The duties of the General Assembly are:

- a. Election of the Chair and Officers as well as of the Auditors
- b. Approval of the annual report, the annual statement of accounts, and the report of the Auditors
- c. Decision about the amount of annual membership dues or fees
- d. Review and approval of the annual budget
- e. Decision about place and date of the next General Assembly
- f. Discussion of and decision about scholarly and other projects of the Association
- g. Discussion of and decision about all items brought on the agenda by the Officers
- h. Discussion of problems of common interest
- i. Proposing items for the agenda of the next meeting
- j. Decision about the admission of members and invitation of guests
- k. Designation of special committees and working groups
- l. Revision of statutes

3. Notice of Meetings

Written or printed notice stating the place, day, and hour of any meeting of members, shall be given by the Chair to each member not less than 60 days before the date of the meeting.

4. Place and date of meetings

The General Assembly is normally held each year at a different member institute and in a different country. A place and a date can be selected only upon official invitation by the institute proposed.

5. Quorum

A majority of the members shall constitute a quorum at any meeting of the Association, except as otherwise provided in these statutes.

6. Voting

Each Full Member shall be entitled to one vote on each matter or question brought before a meeting or presented to the members. The delegates can be represented by their proxy, who will have the right to vote. The vote by correspondence is not possible, except for the election of new members and the rejection of members or questions of membership.

When a quorum is present at any meeting, the vote of a majority of the members present and represented shall decide any matter or question brought before the meeting, unless the question is one upon which a different vote is required by an express provision of the statutes.

7. Organization

The delegate of the host institute acts as organizer of the General Assembly. He assumes the full responsibility for all organizational questions, with the sole exception of the agenda. The organizational costs, with the exception of representatives' travel and accommodation expenses, are provided by the host institute.

8. Minutes

The secretary shall keep minutes of the proceedings of the General Assembly at its meetings.

Article VII. Special Meetings

1. Convocation

Special meetings of the members of the Association may be called either by the Officers or on request of one fifth of the Members. Place and date of such Special Meetings are decided by the Officers, at a place convenient to the members and within three months after the reception of the request.

2. Minutes

The secretary shall keep minutes of the proceedings of any special meeting.

Article VIII. The Officers

1. Officers

The Officers of the Association consist at least of a Chair, a Secretary and a Treasurer who also act as vice-chairs with a maximum number of 7 board members.

2. Tenure

The Officers are elected for a term of three years; re-election for one further term is possible. They shall belong to institutes in different countries.

3. Meetings

Meetings will be held when necessary. The Officers shall work as much as possible by means of telecommunications.

4. Duties

The duties of the Officers are:

- a. Formulation of a general policy and management of all business and affairs of the Association as far as not excluded by the statutes of the Association or any applicable law
- b. Representation of the Association
- c. Preparation of the agenda for the General Assembly and Special Meetings
- d. Presentation of the Annual Report and the Financial Account to the General Assembly
- e. Fundraising for special projects and other financial needs of the Association

5. Remuneration

None of the Officers shall be entitled to or shall receive any remuneration for attendance at the meetings of the Board of Directors or for other services rendered to the Association, provided, however, that the Officers may authorize the reimbursement of travel expenses and other expenses reasonably incurred by one of its members in the performance of duties as an Officer. Such expenses can only be reimbursed if the pecuniary circumstances of the Association will allow.

6. Signature

In all matters the Chair and the Treasurer shall sign jointly.

7. Removal

The Chair and the other Officers of the Association may be removed by the General Assembly by a two-third majority of the members, whenever, in their judgment, the best interests of the Association will be served thereby.

8. Offices

The Offices of the Association shall be located at the member institute represented by the Chair.

9. Minutes

The secretary shall keep minutes of the proceedings of the Officers meetings.

Article IX. Duties of Officers

1. Chair

The Chair shall represent the Association:

- a. He or she shall chair all meetings of the Officers and prepare the agenda for these meetings

2. Treasurer/ First Vice-Chair

The Treasurer/Vice-Chair of the Association shall be responsible for: a. developing and reviewing the fiscal policies of the Association

- b. ensuring that all monies of the Association are deposited in a bank or banks or trust company or trust companies approved by the Officers, and that authorized disbursements are made therefrom
- c. rendering a report of the finances of the Association at the annual meeting of the Association or whenever requested by the Chair showing all receipts and expenditures for the current year
- d. acting as a Vice-Chair and perform all duties incumbent upon the Chair during the absence or disability of the Chair

3. Secretary/Second Vice-Chair

The Secretary of the Association shall have the following duties:

- a. attending the General Assemblies and all meetings of the Officers and be responsible for keeping, preserving in the books of the Association, and distributing true minutes of the proceedings of all such meetings.
- b. He or she shall perform such other duties as the Chair may, from time to time, designate.

Article X. Auditors

1. Number and mandate

The number of Auditors shall be two; they must belong to institutes in different countries. The Controllers are elected for a term of three years, they may not be immediately re-elected.

2. Duties

The Auditors shall examine the annual accounts of the Association and present a written report to the General Assembly.

Article XI. Matters of Finance

1. Fiscal year

The fiscal year of the Association is equal to the calendar year.

2. Reporting

The annual accounts must be submitted to the General Assembly meeting of the following year.

3. Revenues

The income of the Association will consist of:

1. Annual dues or fees of the Member
2. Gifts
3. Proceeds of fundraising

4. Liability

The liability of the Officers is limited to the assets of the Association.

5. Books and records

The Association shall keep correct and complete books and records of the accounts.

Article XII. Dissolution

1. Dissolution

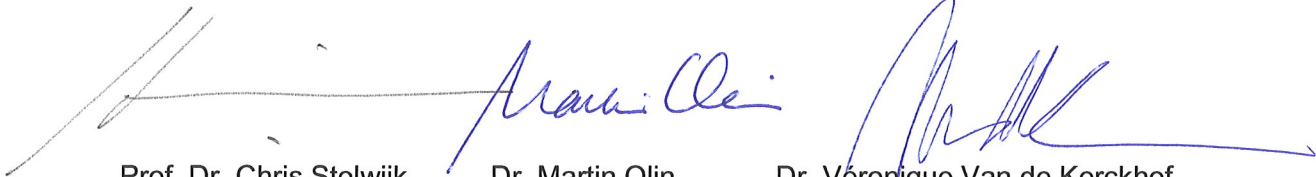
The dissolution of the Association requires the written consent of two thirds of the Members.

2. Use of assets

The General Assembly will dispose of any assets, with regard to the purposes of the Association.

Article XIII. Final Clauses

These Statutes were adopted by the General Assembly in Lisbon on 19 October 2018 and replace the Statutes of 3 February 1998.



Prof. Dr. Chris Stolwijk
Chair

Dr. Martin Olin
Treasurer

Dr. Véronique Van de Kerckhof
Secretary